

## Glossary of Terms

**Affordable Housing** - Housing for which the occupant(s) is/are paying no more than 30 percent of his or her income for gross housing costs, including utilities.

**Apprenticeship** – A person who is learning a trade or a craft through hands-on experience under a skilled worker or employer, such as a plumber, barber, mechanic, hairdresser, etc.

**Basic Skills** – A concept comprising the skills and understanding necessary to be an active participant in working life and in society in general. Basic skills are a foundation for the development of lifelong learning. (To include but limited to: foundational skills such as reading, writing, mathematics as well as personal hygiene.)

**Career Pathways** – The route and approach that can be taken by someone wishing to develop their career within a given profession. Career pathways help people identify the career options that are available to them and illustrate the knowledge and skills people need to equip themselves for different roles.

**Conflict Resolution** – Intervention aimed at alleviating or eliminating discord through conciliation.

**Educational Attainment** - Refers to the highest level of education completed in terms of the highest degree or the highest level of schooling completed. Process by which specific educational levels have been met; may include certificate, credential and or diploma.

**Educational Awareness** – Actions directed at people to improve understanding and skills, and influence behavior.

**Effective** – Producing a decided, decisive, or desire effect (such as an effective policy).

**Efficient** – A system, process, or machine achieving maximum productivity with minimum wasted effort or expense.

**Empowering Parents, Youth** – A process and outcome in which parents who lack power to gain control (responsibility) over their lives and take action/ advocate for their children. Through empowerment, parents increase consciousness, their sense of meaning, self-determination, competence, community belonging, and participation in community and school.

**Financial Skills** – The ability to use knowledge and skills to manage financial resources effectively for a lifetime of financial well-being (such as balancing a checkbook or balancing household budget).

**Health Awareness** – the ability to use knowledge and skills to manage resources for personal physical and mental well-being for a long-life of positive health outcomes.

**Infrastructure** – The basic, underlying framework or features of a system or organization; or the fundamental facilities and systems serving a country, city, or area, (such as roads, water, transportation and communication systems, power plants, and schools).

**Life Skills** – Psychosocial abilities for adaptive and positive behavior that enable individuals to deal effectively with the demands and challenges of everyday life. They are grouped into three broad categories of skills: cognitive skills for analyzing and using information, personal skills for developing personal agency and managing oneself, and inter-personal skills for communicating and interacting effectively with others.

**Mentorship** – A personal developmental relationship in which a more experienced or knowledgeable person helps to guide a less experienced or less knowledgeable person.

**Self-Sufficient** – Able to supply one's own needs without external assistance.

**Social Skills** – The abilities necessary to get along with others and to create and maintain satisfying relationships. Social skills are about being able to flexibly adjust our behavior to fit a particular situation and our personal needs and desires. This may include verbal (face-to-face), oral or written communication.

**Transparency** – The practice of operating an organization in a way that allows its actions to be observed. Transparency is practiced in companies, organizations, administrations, and communities that guide the decisions and policies on the disclosure of information to the public.

**Vocational Training** – Training that emphasizes skills and knowledge required for a particular job function (such as typing or data entry) or a trade (such as carpentry or welding). Typically “advancing” an individual in a specific skill with proof of participation/completion via certificate and or credential.